

MODEL AGENDA FOR NOMINATING CAUCUS

1. Call Convention to order by Temporary Chair
2. Temporary Chair Appoints Temporary Secretary
3. Temporary Secretary reads call of caucus notice
4. Temporary Secretary makes credentials report
5. Election of a permanent Chair
6. Election of a permanent Secretary
7. Adoption of rules (i.e. use of paper ballots)
8. Nominations
9. Updated report on Credentials/Attendance
10. Election
11. Announcement of Winners
12. Other business
13. Adjourn